

# **School Parent Involvement Plan**

## **2006/2007**

**Attach a parent involvement plan that has been developed jointly with and agreed upon with parents of participating children. The plan should include a description of the following:**

**(1) The expectations for parent involvement activities and how these activities will be implemented and evaluated.**

Parents will learn ways to assist their children at home to improve student performance and increase self-esteem.

Parents will have opportunities to provide input into planning and evaluation of their child's educational activities provided by the school through conferences, parental workshops, written communications, meetings and surveys. The parents will be provided notices of activities and opportunities for involvement in their child's education. The effectiveness of these activities will be evaluated through parent surveys, increase in parent workshops attendance, and feedback at parent conferences.

**(2) How parents will participate in the development of strategies.**

Information from parent surveys, parent suggestions throughout the year, School Advisory Council members, PFA officers and members will all contribute in the development of a parent involvement plan.

**(3) How parents will participate in an annual evaluation of the content and effectiveness of the parent involvement program.**

Soliciting on-going comments and suggestions from parents during their participation in school activities. Parents will also be asked to complete an annual school climate survey.

**(4) How timely responses to parents' suggestions will be addressed.**

The Parent Involvement Plan, including tentative dates, will be developed. Individual conferences will be scheduled throughout the year to address parent/teacher concerns. If face-to-face contact cannot be made after three attempts, then a phone conference will be accepted.

**(5) Shared responsibility of parents and educators for high student performance. This is to be implemented through a school-parent compact for each child served by Title I, under which the two parties agree on how they will work together to help the child achieve the state's standards (include a copy of the actual compact).**

Teachers are responsible for conferencing with each individual student's parents and completing a title I compact identifying the responsibilities of all those involved.

**(6) Provisions for an annual school meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I and their right to be involved.**

We have many opportunities for parents to meet and be informed about Title I. They are but not limited to: annual book fair, wax museum, science fair, accelerated reader night, parent make and takes, and open house.

**(7) Provisions for a flexible number of meetings, such as meeting in the morning or evening, and how funds provided under this part, transportation, child care, or home visits as such relate to parental involvement.**

Meetings and events will be scheduled to meet parent's needs based on prior participation results and surveys. Transportation will be provided to those of need based on the district guidelines. Home visits will be considered when necessary and will involve the social/health workers that are assigned to MRE.

**(8) How parents will be provided timely information about parent involvement activities.**

Parents will be provided timely information about parental involvement activities through the use of the school calendar, monthly principal's message, notices in "Tuesday Folder", daily agenda checks, local newspaper, school web site (including Title I pages), and school marquee. The PIP will also be published as a brochure and distributed to all parents.

**(9) How parents will be provided with school performance profiles and their child's individual student assessment results, including an interpretation of those results.**

Parents will be provided student interim reports every 4 ½ weeks and regular reports of student progress at the end of every nine weeks. Conferences are scheduled when deemed necessary by parent/teacher. At the end of the school year a written report will be sent to parents indicating the individual child's student assessment results and an interpretation of those results (gr. 1-6). School performance profiles and an interpretation of the standardized test results will be shared with parents in the annual school report.

**(10) How parents will be provided a description and explanation of the curriculum used at the school, the National Educational**

**Goals, the State's content standards and student performance standards, the forms of assessment used to measure student progress, and the proficiency levels students are expected to meet.**

A description and explanation of the curriculum used at the school, National, State and Local Education Goals, the State's content standards and student performance standards, the forms of assessment used to measure student progress, and the proficiency levels students are expected to meet is made available to parents in grade level pamphlets, the annual school report, and in the School Improvement Plan.

**(11) Provisions for materials and training such as:**

**(a) coordinating necessary literacy training from other sources to help parents work with their children to improve their children's achievement**

- Take-home books
- During school Make N' Takes
- Take-home laptops
- Principal newsletter
- Title I web pages
- Website
- Accelerated Reader Night

**(b) training to help parents work with their children to improve their children's achievement**

The following training and materials will be provided to parents to work with their children to improve their child's achievement:

- Take-home books
- During school Make N' Takes
- Take-home laptops
- Principal newsletter
- Title I newsletters
- Website

**(12) Provisions for educating teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between home and school.**

In-service for the faculty of MRE will be provided under the school's staff development plan, School-Wide Title I Plan, and any district-wide workshops (should they be offered).

**(13) To the extent feasible and appropriate, provisions for coordinating and integrating parent involvement programs and activities with Head Start, Even Start, the Home Instructions program for Preschool Youngsters, the Parents as Teachers Program, public preschool programs and other programs.**

The following provisions will be made for coordinating and integrating parent involvement programs and activities with local pre-school programs:

- Distribute county brochure for kindergarten skills to local preschool/daycare programs.
- Invite local preschool/daycare programs/parents to visit the school for various activities.
- Provide summer orientation for students entering kindergarten in Fall of 2006.
- Kindergarten Workshop for parents of incoming kindergarteners held during the Summer.

**(14) Plans for developing partnerships between elementary schools and local businesses that include a role for parents.**

Parent representatives on Curriculum Council and School Advisory Committee support the development of partnerships between the school and local businesses. Encourage parents to recruit business partners for our school.

**(15) To the extent feasible and appropriate, provisions for parent resource centers.**

Parents resource materials including instructional materials, books, and videos will be stored in the MRE Parent Resource Room and will be made available for checkout. Parents will be continuously reminded of these resources. Home visits will be provided upon requests.



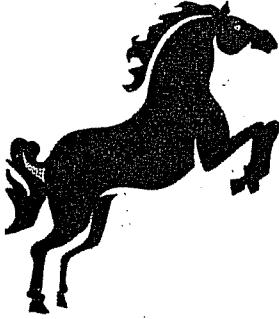
**(16) To the extent possible, information relating to school and parent programs, meetings, and other activities is sent to the homes of participating children in the language used in the home.**

Translation software will be used to inform parents of school notices, meetings and other activities. Records of ESOL students who enter MRE along with data gathered from individual parent teacher conferences or home visits are examined to help determine the need for materials printed in languages other than English or Spanish. Interpreters will be made available as needed.

**PARENT INVOLVMENT PLAN  
TIME LINE  
2006/2007**

**School:McRae**

<u>Activity Evidence</u>	<u>Reference Plan #</u>	<u>Tentative Date</u>	<u>Completion Date</u>	<u>Documented</u>
Summer program		July, 2006		Enrollment
Parent Volunteer Orientation		Aug., 2006		Sign-in Sheet
Open House		Aug., 2006		Sign-in Sheet
PIP		Sept., 2006		Document (brochure)
Compacts		Aug., 2006		Documents
Kindergarten Workshop		Aug., 2006		Documents
Written Notices		Ongoing		Notices
Parent Conferences		Ongoing		Documents
PFA Meetings		Ongoing		Minutes
Parent Surveys		Ongoing		Surveys
Take Home Laptops		Ongoing		Sign-out sheet
Parent Resource Room		Ongoing		Sign-in sheet
School Advisory Committee		Monthly		Minutes
Parent Resource Materials		Ongoing		Checkout
Inservice		Ongoing		Staff Development Record
Grade-level Pamphlets		Ongoing		Pamphlets
Parent Workshops		Quarterly		Sign-in Sheet
Student Progress Reports		Quarterly		Document
Annual School Report		Jan., 2007		Document
Test Results		May, 2007		Document
Visitation		As needed		Documents
Written notice for Non-English		As needed		Document as needed
Title I website/Newsletters		Quarterly		Documents



## McRae Elementary School-Parent Compact

McRae Elementary is a school with programs funded by Title I, Its parents and its students, agree that this compact outlines how each of these parties will share responsibility for improved academic achievement and the means by which the school and parent will build and develop a partnership that will help children achieve Florida's high standards.

As a teacher, I will:

1. Provide a high-quality instruction in a supportive and effective learning environment through the use of scientifically based curriculum.
2. Hold at least one parent/teacher conference annually.
3. Provide parents frequent reports regarding their children's progress, including interims, report cards, DIBELS, and standardized test results.
4. Help each child grow to his/her fullest potential.

Teacher Signature \_\_\_\_\_

As a parent, I will:

1. See that my child attends school regularly and on time.
2. Verify that my child completes homework assignments, including reading together daily.
3. Participate, as appropriate, in decisions relating to my child's education, such as serving on the Title I Policy Advisory Committee, School Advisory Council, and/or the Parent/Faculty Association.
4. Stay informed about my child's education by promptly reading notices, checking the school's website <http://www.clay.k12.fl.us/mre/> and requesting information when needed.

Parent Signature \_\_\_\_\_

As a student, I will:

1. Try to do my best work every day.
2. Complete homework every day, asking for help when needed.
3. Read for at least 30 minutes a day outside school time.
4. Give the responsible adult in the home any notices and information from school including the daily student planner.

Student Signature \_\_\_\_\_

This compact was discussed at a conference held on this date \_\_\_\_\_

Revised 2006

## Opportunities for Parent Input

Parents have opportunities to provide input into planning and evaluating their child's educational activities through parent conferences, parent workshops, PFA meetings, and surveys.



## Parent, Student, Teacher Compacts

These compacts are designed to emphasize the fact that student performance is a shared responsibility. Everyone works together to help a child achieve the State's standards.

## Annual Meetings

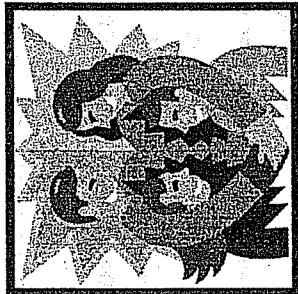
The fall Open House is an important time to visit the school to see what is being offered to your child and to meet those who will be working closely with your child. The District Title I meeting is another annual meeting that is held in the spring of each year. Here you will find out what Title I funds are doing for your school. Various other meetings are scheduled throughout the year.

## How Do I Find Out About Meetings & Activities?

Parents are notified about parent involvement activities through the use of the school calendar, monthly principal's message, notices, school message board, and local newspaper.

# McRae Elementary School

## Parent Involvement Plan



2005-2006

Marcus Dooley, Principal  
Kim Dugger, Assistant  
Principal

473-5686